

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 16, 2024

Present:

Council:

Mayor Albert Boylak
Councillor Tracy Jordan
Councillor Greg Kostyk
Councillor Fern Swinburnson

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Lovely Magnaye
Director of Leisure Services Dana Stefanson

Absent:

Councillor Nic Bashutsky
Councillor Jerome Karakochuk
Councillor Jason Bartoszewski

Others:

David Finnson

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#26/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of January 2, 2024, as circulated.

CARRIED

#27/24 Business Licence Applications:

Kostyk – that we approve the following Business Licence Application:

HB24-005 John Baker-General Contractor \$90
HB24-007 Gloria Dubiel-Food Catering \$45
HB24-006 Bright Beginnings Learning Centre-Children tutoring, music classes & early learning. Shirley Wiebe \$45
HB24-008 Taste of Pinoy-Food Sales. Antonio Plazo \$45
HB24-009 Sunrise & Sunset Construction & Photography-Laverne Popadynetz \$45
HB24-010 Cherway Development Ltd.- Solar Sales & Installation-Wayne Zemlak \$90
HB24-011 Audrie Johnson-Baking Sales \$45
HB24-012 Boylak Garden Tilling \$45
HB24-013 Veda’s Jewels-Jewelry Sales on FB \$45
HB24-014 Richelle Prime-Gel Nails \$45
HB24-015 Town & Country Landscaping-Lorne Robutka \$45
HB24-016 Prince Cake-Nelissa Principe \$45

C24-001 4Sight Group Chartered Prof. Accounts-Accounting Services
C24-002 CJMB Enterprises Ltd.-General Giftware Store
C24-003 Paulson & Ferraton Law Office
C24-004 Koback Tire & Lube
C24-005 The A’Venue Trading & General Merchandise-Ecommerce, online selling
C24-006 Wynyard Corner Service-NAPA Auto
C24-007 NAPA Auto Parts
C24-008 Arrowhead Motor Inn Ltd.
C24-009 Wynyard Dental Centre

CARRIED

Mayor Boylak declares a conflict of interest due to a financial interest and leaves Council Chambers at 7:01 PM.

#28/24 Appoint Deputy Mayor:

Kostyk – that, for the purposes of this meeting, we appoint Councillor Tracy Jordan as Deputy Mayor.

CARRIED

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Deputy Mayor Jordan assumes the chair.

#29/24 Vouchers:

Swinburnson – that we approve the following voucher for payment as recommended by the General Government Committee and attached hereto:

Voucher #13488	\$801.46
CARRIED	

Mayor Boylak returns to Council Chambers at 7:02 PM and resumes the chair.

#30/24 Vouchers:

Swinburnson – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:	
#13487, #13489 to #13529	\$ 214,081.78
EFT:	
Minister of Finance	\$ 48,193.76
Ministry of Finance	\$ 2,570.93
Ministry of Finance	\$ 1,238.79
Ministry of Finance	\$ 710.03
Receiver General	\$ 12,350.74
Payroll Vouchers:	
#11242 to #11269	\$ 29,246.96
CARRIED	

#31/24 Tax Enforcement – Remove Tax Lien:

Kostyk – that, as all taxes have been paid, we remove the tax lien from Roll #505203050.

CARRIED

#32/24 Tax Enforcement – Tax Enforcement List:

Jordan – that, as all arrears have been paid on Roll #505107100, and that all taxes have been paid on Roll #505500800, we remove the properties from the Tax Enforcement List.

CARRIED

#33/24 Proof of Bonding:

Kostyk – that, as per the requirements of Section 113(3) of *The Municipalities Act*, we acknowledge receipt of the proof of bonding.

CARRIED

#34/24 CAO’s Report:

Jordan – that we receive CAO Chorneyko’s report as presented.

CARRIED

#35/24 Records Retention and Destruction:

Kostyk – that we authorize the disposal of municipal documents as per the Town’s Records Retention and Disposal Policy and as per the document attached hereto.

CARRIED

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#36/24 Appoint Auditor:

Kostyk – that we appoint Baker Tilly SK LLP as the auditors for the Town of Wynyard for 2024.

CARRIED

#37/24 Town Investments:

Swinburnson – that, upon maturity of the Town’s BMO 60-day Short-Term Investment Certificate, we reinvest \$500,000 to a BMO 90-day Short Term Certificate at 5%, subject to change.

CARRIED

#38/24 Curbside Waste Bin Purchase:

Kostyk – that we authorize the purchase of 900, 95-gallon curbside rollout waste disposal bins, from Schafer System International Ltd., at a cost of \$82,722.

CARRIED

#39/24 Deputy CAO’s Report:

Jordan – that we receive Deputy CAO Magnaye’s Report as presented.

CARRIED

#40/24 Complaints/Comments Report:

Kostyk – that we receive the Complaints/Comments Report as presented.

CARRIED

#41/24 RCMP Report:

Swinburnson – that we receive the RCMP Report as prepared by Sgt. Wlasichuk.

CARRIED

#42/24 First Aid/CPR Training:

Kostyk – that we authorize hiring Andrew Matheson to provide First Aid/CPR training to Town employees, at a cost of \$1,705 and as per policy.

CARRIED

#43/24 Town Superintendent’s Report:

Jordan – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#44/24 Wynyardigans Daycare Summer Program:

Swinburnson – That we authorize Wynyardigans Daycare to use the Ukrainian Hall to run their Summer Program and Non-School Days programs at a rate of \$500 per month or \$25 per day.

CARRIED

#45/24 Director of Leisure Services Report:

Jordan – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

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#46/24 Move Meeting to “In Camera”:

Kostyk – that we halt the meeting and move “in camera” to discuss Human Resources issues.

CARRIED

Jason Chorneyko, Lovely Magnaye, Dana Stefanson, Derek Melsted, and David Finnson leave Council Chambers at 8:17 PM. All listed people return at 8:31 PM.

Mayor Boylak calls the meeting back to order at 8:31 PM.

#47/24 Combine Roll Numbers:

Kostyk – that we authorize combining Roll Number 505180600 with Roll #505180650 as per policy and as requested by Donovan Hall.

CARRIED

#48/24 Wynyard Planning District Letter:

Swinburnson – that we refer the letter received from Harry Martin, regarding animal populations, to the Wynyard Planning District.

CARRIED

#49/24 RMAA Workshop:

Jordan – that we authorize one employee to attend the RMAA workshop, being held in Wadena, on March 28, 2024, at a cost of \$100.

CARRIED

#50/24 NEATPC Membership:

Swinburnson – that we renew our membership in NEATPC at a cost of \$462.00.

CARRIED

#51/24 Parkland Regional Library Levy:

Swinburnson – that we approve payment of the Parkland Regional Library levy, in the amount of \$33,756, with one-half due now and the other half due later in the year.

CARRIED

#52/24 Crime Stoppers Donation:

Jordan – that we authorize our yearly municipal donation of \$200 to Crime Stoppers.

CARRIED

#53/24 Correspondence:

Swinburnson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#54/24 Councillor Kostyk’s Report:

Jordan – that we receive Councillor Kostyk’s Report as presented.

CARRIED

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#55/24 Adjourn:

Kostyk – that we adjourn the meeting. (8:44 p.m.)

CARRIED

Mayor

Chief Administrative Officer