

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, AUGUST 18, 2026

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Paula Stefankiw
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk
Councillor Mark Neal
Councillor Andrew Matheson

Staff:

CAO Jason Chorneyko
Deputy CAO Pierrette Woynarski
Director of Leisure Services Nikki Johnson

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#411/26 Minutes:

Matheson – that we adopt the minutes of the regular meeting of July 21, 2026, as circulated by e-mail.

CARRIED

#412/26 Business Licence Applications:

Neal – that we approve the Business Licence applications as per the document attached hereto.

CARRIED

#413/26 Lottery Licence Application:

Melnychuk – that we approve the Lottery Licence application as per the document attached hereto.

CARRIED

#414/26 Vouchers:

Melnychuk – that we approve the following vouchers for payment as reviewed by the General Government Committee and attached hereto:

General Vouchers:

#16126-16159	\$ 82,522.14
#16160-16189	\$ 108,194.27

Online Banking:

July 29, 2026	\$ 69,604.75
August 4, 2026	\$ 18,104.12
August 18, 2026	\$ 322,065.66

EFT:

August 4, 2026,	\$ 7,801.98
August 18, 2026	\$ 8,977.45

Payroll Vouchers:

AUTO DEPOSIT (PP15)	\$ 64,698.24
AUTO DEPOSIT (PP16)	\$ 61,497.20

CARRIED

MINUTES OF COUNCIL MEETING OF AUGUST 18, 2026

#415/26 Special Services Bus Driver:

Neal – that we hire Susan Lovestead as the part-time Special Services Bus Driver at a rate of pay as per the Town of Wynyard's Wage & Salary Grid.

CARRIED

#416/26 Les Martres-de-Veyre Visit:

Neal – that we authorize paying Jacqueline Ferraton \$400 to cover costs for hosting the recent visit from a delegation from the Town of Wynyard's twin town of Les Martres-de-Veyre, France.

CARRIED

#417/26 Base Tax Exemption Bylaw:

Matheson – that we instruct Administration to create a Base Tax Exemption Bylaw for 2026.

CARRIED

#418/26 Minor Ball Invoice:

Neal – that we void Invoice #2026-00309, issued to Wynyard Minor Ball, as the Town's contribution to the improvements made by Wynyard Minor Ball to the canteen building at the Sportsgrounds.

CARRIED

#419/26 Facility HVAC Upgrades:

Stefankiw – that we hire L&N Plumbing & Heating to replace a heater and water heater at the Old Town Shop and a furnace at the Museum, at an estimated cost of \$11,000.00

CARRIED

#420/26 CAO Chorneyko's Report:

Karakochuk – that we receive CAO Chorneyko's Report as presented.

CARRIED

#421/26 Statement of Financial Activity:

Neal – that we receive the Statement of Financial Activity as of July 31, 2026.

CARRIED

#422/26 Transfer Accounts Receivable to the Tax Roll:

Stefankiw – that we transfer the invoice for Customer #548, in the amount of \$144.18, to the customer's tax roll.

CARRIED

#423/26 Transfer Accounts Receivable to Utilities:

Matheson – that we transfer the invoice for Customer #924, in the amount of \$20, to the customer's utility account.

CARRIED

#424/26 Deputy CAO Woynarski Report:

Matheson – that we receive Deputy CAO Woynarski's Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF AUGUST 18, 2026

#425/26 Community Profile:

Stefankiw – that we approve the Town of Wynyard Community Profile, as amended, and authorize distributing it to Sylvite 4-6.

CARRIED

#426/26 Wage Matrix Policy GG2026-004:

Neal – that we approve Policy GG2026-004, the Wage Matrix Policy, as attached hereto.

CARRIED

#427/26 Wage Matrix Administrative Procedures:

Matheson – that we receive the Wage Matrix Administrative Procedures document as presented.

CARRIED

#428/26 Curling Rink Committee Memorandum of Understanding (MOU):

Neal – that we instruct Administration to present the Curling Rink Committee MOU to the Curling Club and begin negotiations.

CARRIED

#429/26 Hire Waterworks Clerk:

Hoytfox – that, as recommended by Deputy CAO Woynarski, we hire Dione Block for the position of Waterworks Clerk, beginning on August 24, 2026, at a wage as per the Town of Wynyard's Wage & Salary Grid.

CARRIED

#430/26 Bylaw #12/26 – Dog and Cat Control Bylaw:

Neal – that Bylaw #12/26, a bylaw for the licencing, regulating and controlling dogs and cats, be introduced and read for the first time.

CARRIED

#431/26 Bylaw #12/26 – Dog and Cat Control Bylaw:

Stefankiw – that Bylaw #12/26 be read for the second time.

CARRIED

#432/26 Bylaw #12/26 – Dog and Cat Control Bylaw:

Melnychuk – that we proceed with third reading of Bylaw #12/26.

CARRIED UNANIMOUSLY

#433/26 Bylaw #12/26 – Dog and Cat Control Bylaw:

Jordan – that Bylaw #12/26 be read for the third time, adopted, and attached hereto.

CARRIED

#434/26 Bylaw #14/26 – Base Tax Exemption Bylaw:

Matheson – that Bylaw #14/26, a bylaw to exempt certain properties from the base tax, be introduced and read for the first time.

CARRIED

MINUTES OF COUNCIL MEETING OF AUGUST 18, 2026

#435/26 Bylaw #14/26 – Base Tax Exemption Bylaw:

Karakochuk – that Bylaw #14/26 be read for the second time.

CARRIED

#436/26 Bylaw #14/26 – Base Tax Exemption Bylaw:

Neal – that we proceed with third reading of Bylaw #14/26.

CARRIED UNANIMOUSLY

#437/26 Bylaw #14/26 – Base Tax Exemption Bylaw:

Stefankiw – that Bylaw #14/26 be read for the third time, adopted, and attached hereto.

CARRIED

#438/26 Complaints/Comments Report:

Matheson – that we receive the Complaints/Comments Report as presented.

CARRIED

#439/26 RCMP Report:

Neal – that we receive the July RCMP Report as submitted by Sgt. Geoff Applegate.

CARRIED

#440/26 Animal Control Officer's Report:

Stefankiw – that we receive the July Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

#441/26 Town Superintendent's Report:

Stefankiw – that we receive Town Superintendent Melsted's Report as presented by CAO Chorneyko.

CARRIED

#442/26 Special Occasion Permit:

Stefankiw – that we approve the template for the Special Occasion Permit, as provided by the Saskatchewan Liquor and Gaming Authority, and authorize CAO Chorneyko, or designate, to approve the permits without resolution from Council.

CARRIED

#443/26 Director of Leisure Services Report:

Matheson – that we receive DLS Johnson's Report as presented.

CARRIED

#444/26 Dutch Elm Disease Report:

Neal – that we receive the Dutch Elm Disease Report as prepared by Livingtree Environmental.

CARRIED

MINUTES OF COUNCIL MEETING OF AUGUST 18, 2026

#445/26 Correspondence:

Matheson – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#446/26 Mayor Hoytfox's Report:

Stefankiw – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#447/26 Councillor Neal's Report and Public Works Committee Report:

Stefankiw – that we receive Councillor Neals's Report and the Public Works Committee Report of August 18, 2026 as presented by Councillor Neal.

CARRIED

#448/26 Councillor Karakochuk's Report:

Melnychuk – that we receive Councillor Karakochuk's Report as presented.

CARRIED

#449/26 Councillor Stefankiw's Report:

Neal – that we receive Councillor Stefankiw's Report as presented.

CARRIED

#450/26 Saskatchewan Health Region (SHA) Meeting:

Matheson – that we instruct Administration to request a meeting with the SHA to discuss physician recruitment and retention with communities in the broad region around Wynyard.

CARRIED

#451/26 Councillor Matheson's Report:

Melnychuk – that we receive Councillor Matheson's Report as presented.

CARRIED

#452/26 Move Meeting "In Camera":

Stefankiw – that we halt the meeting and move "in camera" to discuss Human Resources issues.

CARRIED

The meeting is halted at 8:50 PM. All staff but CAO Chorneyko leave Council Chambers.

Mayor Hoytfox calls the meeting back to order at 9:19 PM.

#453/26 Hire Director of Leisure Services:

Matheson – that we hire Nikki Johnson as the Director of Leisure Services, beginning on August 10, 2026, at a rate of pay as per the Letter of Offer attached hereto.

CARRIED

MINUTES OF COUNCIL MEETING OF AUGUST 18, 2026

#454/26 *Adjourn:*

Matheson – that we adjourn the meeting. (9:20 p.m.)

CARRIED

Mayor

Chief Administrative Officer