MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, OCTOBER 7, 2025

Present:

Council: Staff:

Mayor Sigourney Hoytfox CAO Jason Chorneyko

Councillor Andrew Matheson Deputy CAO Pierrette Woynarski

Councillor Mark Neal Director of Leisure Services Dana Stefanson

Councillor Jennifer Melnychuk

Councillor Tracy Jordan Councillor Paula Stefankiw

Absent: Others:

Councillor Jerome Karakochuk Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:01 PM.

#516/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of September 16, 2025, as circulated by e-mail.

CARRIED

#517/25 Building Permit Applications:

Jordan – that we approve the following Building Permit applications:

#10/25 – Rhonda Shannon – Renovate Commercial - \$240.00

#15/25 – Ken Leippe – Construct Garage - \$240.00

CARRIED

#518/25 Lottery Licence Application:

Melnychuk – that we approve the following Lottery Licence applications:

#19/25 – Wynyard Hospital Auxiliary, 50/50 – Marg Solvoson - \$5

#20/25 - St. Marys Roman Catholic Church, 50/50 - Anne Zaluski - \$5

CARRIED

#519/25 Vouchers:

Matheson – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15466 (VOID)

#15467 & #15468 (REPLACE #15460)

#15469 to #15504 \$ 66,254.12

EFT:	
MEPP	\$ 6,539.64
Minister of Finance(EPT)	\$ 13,327.70
Ministry of Finance(LCTCO)	\$ 1,491.59
Ministry of Finance(PST)	\$ 2,182.05
Receiver General	\$ 14,753.97
SUMA	\$ 6,173.33
Comairco	\$ 4,856.54
Iconix Waterworks	\$ 9,159.25
Canadian Linen	\$ 354.84
Staples(Supreme)	\$ 414.21
Frito Lay Canada	\$ 346.30
Pinnacle Distribution(Bunzl)	\$ 510.50
Clark's Supply	\$ 213.38
Early's Farm & Garden	\$ 4,624.41
Prairie Heart Mobility	\$ 6,775.20

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Fer-Marc Equipment	\$ 1,421.90
CWB National Leasing	\$ 8,891.10
SaskTel(x2)	\$ 1,884.46
Brandt Tractor	\$ 7,503.91
Barricades & Signs Ltd	\$ 409.93
Municode Services(x2)	\$ 798.44
Karnalyte Resources	\$ 653.08
Munisoft(x2)	\$ 13,039.83
Nordic Industries	\$ 9,307.69
SaskTel Mobility	\$ 546.83

Payroll Vouchers:

AUTO DEPOSIT (PP19)	\$ 37,233.43
AUTO DEPOSIT (PP20)	\$ 35,309.50

CARRIED

#520/25 Tax Enforcement – Remove Tax Lien:

Neal – that, as all tax arrears have been paid, we remove the tax lien from Roll #505030500.

CARRIED

#521/25 Saskatchewan Economic Development Alliance Membership:

Neal – that we renew our membership in SEDA at a cost of \$376.95.

CARRIED

#522/25 CAO Chorneyko's Report:

Stefankiw – that we receive CAO Chorneyko's Report as presented.

CARRIED

#523/25 Financial Statements:

Stefankiw – that we receive the Statement of Financial Activities, to September 30, 2025, as presented.

CARRIED

#524/25 Transfer Outstanding Accounts Receivable to Utility Account:

Matheson – that we transfer an outstanding disposal site invoice to the utility account of Customer #0762 0010 as per policy.

CARRIED

#525/25 Create Electronic Device Policy:

Matheson – that we instruct Administration to develop an Electronic Device Policy to allow Council to purchase and/or receive electronic devices to enable them to partake in the new All Net Meeting platform

CARRIED

#526/25 Deputy CAO Woynarski Report:

Stefankiw – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

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#527/25 Complaints/Comments Report:

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

#528/25 RCMP Report and Animal Control Officer's Report:

Matheson – that we receive the September 2025 RCMP Report as submitted by Sgt. Applegate and that we receive the September 2025 Animal Control Officer's Report as submitted by Andy Labdon, both reports circulated by e-mail.

CARRIED

#529/25 Purchase Grader Snow Wing:

Neal – that we purchase from Fer-Marc Equipment, a Sno-Rid XHD Snow Wing at a cost of \$18,391.

CARRIED

#530/25 Demolish Mobile Home:

Neal – that we authorize Town employees to demolish and dispose of the mobile home located at 603 Avenue A West.

CARRIED

#531/25 Town Superintendent's Report:

Jordan – that we receive Town Superintendent Melsted's Report as presented by CAO Chorneyko.

CARRIED

#532/25 Patron Code of Conduct Policy:

Neal – that we approve, in principle, Policy #R2025-01, the Patron Code of Conduct Policy to identify the acceptable behaviours of people using Town facilities, with the expectation of having a final amendment approved at the next Council meeting.

CARRIED

#533/25 Hire Seasonal Staff:

Stefankiw – that we approve hiring seasonal staff for the Recreation and Culture Department, at a rate of pay as per the document attached hereto.

CARRIED

#534/25 Occupational Health and Safety Policy:

Neal – that we approve Sections 1 and 2 of Policy #GG2025-06, The Occupational Health and Safety Policy.

CARRIED

#535/25 Cooperative Place Repairs:

Neal – that we authorize JR & Co. Roofing Contractors Inc. to proceed with their proposal to install heat trace lines on the eaves of Cooperative Place, to prevent ice damming, and authorize Straker Electric to provide the electrical work, at a total estimated cost of \$10,000.

CARRIED

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#536/25 Director of Leisure Services Report:

Melnychuk – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

#537/25 Tax Title Property Tender:

Jordan – that we accept the tender from Princess and Johnson Valenzuela, in the amount of \$27,000 plus applicable taxes and a share of the legal costs, for the property located at 119 Avenue B East.

CARRIED

#538/25 Correspondence:

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#539/25 Councillor Stefankiw's Report:

Matheson – that we receive Councillor Stefankiw's Report as presented.

CARRIED

#540/25 Adjourn:

Melnychuk – that we adjourn the meeting. (9:05 p.m.)

CARRIED

Mayor				
Chief Ad	lminis	trativ	e Offi	_