

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 20, 2026

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Paula Stefankiw
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk (Virtual)
Councillor Andrew Matheson

Staff:

CAO Jason Chorneyko
Deputy CAO Pierrette Woynarski

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#33/26 Minutes:

Stefankiw – that we adopt the minutes of the regular meeting of January 6, 2026, as circulated by e-mail.

CARRIED

#34/26 Business Licence Application:

Neal – that we approve Business Licence applications as per the document attached hereto:

CARRIED

#35/26 Vouchers:

Neal – that we approve the following vouchers for payment as reviewed by the General Government Committee and attached hereto:

General Vouchers:

#15733 to #15765	\$ 171,857.66
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Online Banking:

January 20, 2026	\$ 138,667.38
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EFT:

January 20, 2026	\$ 5,266.41
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Payroll Vouchers:

AUTO DEPOSIT (PP01)	\$ 31,003.01
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CARRIED

#36/26 Recycling Services – SK Recycles:

Jordan – that we instruct CAO Chorneyko to send notification to SK Recycles informing them that we agree to have SK Recycles deliver curbside recycling directly in our municipality beginning February 1, 2028, and that the Town will continue to collect recyclables under our current Service Agreement until the effective date of transition.

CARRIED

#37/26 Municipal Revenue Sharing Declaration:

Stefankiw – that we confirm that the Town of Wynyard is compliant with the Municipal Revenue Sharing requirements as follows:

1. Submission of the Audited Annual Financial Statement to the ministry;
2. Submission of the Public Reporting on Municipal Waterworks to the ministry;
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes;

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4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required by legislation.

CARRIED

#38/26 2026 SUMA Convention:

Neal – that we authorize Council and one staff member to attend the 2026 SUMA Convention in Regina at a cost of registration plus expenses.

CARRIED

#39/26 Cooperative Place Fire Suppression Maintenance:

Matheson - that we hire Vipond Inc. to perform maintenance on the fire suppression system at Cooperative Place, to address deficiencies noted in the last inspection, at a cost of \$5,830 plus tax.

CARRIED

#40/26 CAO Chorneyko's Report:

Neal – that we receive CAO Chorneyko's Report as presented.

CARRIED

#41/26 Transfer Outstanding Utility Account to the Tax Roll:

Stefankiw – that we transfer the outstanding utility account for Customer #0210 0180, in the amount of \$138.35 to the account holder's tax roll.

CARRIED

#42/26 Deputy CAO Woynarski Report:

Stefankiw – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

#43/26 Complaints/Comments Report:

Melnychuk – that we receive the Complaints/Comments Report as presented.

CARRIED

#44/26 RCMP Report:

Neal – that we receive the December 2025 RCMP Report as submitted by Sgt. Applegate.

CARRIED

#45/26 Town Superintendent's Report:

Stefankiw – that we receive Town Superintendent Melsted's Report as presented by CAO Chorneyko.

CARRIED

#46/26 Tax Exemption Request:

Stefankiw – that we grant a one-year tax exemption for 201 Avenue B East as per policy.

CARRIED

#47/26 Office of the Treaty Commissioner (OTC):

Neal – that we refer the letter from the OTC, regarding relationship building with area First Nations, to the General Government Committee.

CARRIED

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#48/26 North East Area Transportation Planning Committee (NEATPC) Membership:

Jordan - that we renew our membership in NEATPC at a cost of \$462.

CARRIED

#49/26 Correspondence:

Melnychuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#50/26 Matthewson & Co. Proposal:

Matheson – that we commit to undertaking Pay and Performance System Study, as proposed by Matthewson & Co., at a proposed cost of \$6,500 plus tax.

CARRIED

#51/26 Mayor Hoytfox’s Report:

Neal – that we receive Mayor Hoytfox’s Report as presented.

CARRIED

#52/26 Siren Purchase Request:

Neal – that, due to safety and damage concerns, we deny the request from Alvaro Fernandez to purchase the Town’s siren located on the Civic Centre Tower.

CARRIED

#53/26 Public Work’s Committee Report:

Melnychuk – that we receive the Public Works Committee Report as presented by Councillor Neal.

CARRIED

#54/26 Councillor Stefankiw’s Report:

Jordan – that we receive Councillor Stefankiw’s Report as presented.

CARRIED

#55/26 Councillor Matheson’s Report:

Melnychuk – that we receive Councillor Matheson’s Report as presented.

CARRIED

#56/26 Adjourn:

Matheson – that we adjourn the meeting. (8:26 p.m.)

CARRIED

Mayor

Chief Administrative Officer