MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, DECEMBER 2, 2025

Present:

Council:
Mayor Sigourney Hoytfox
Councillor Paula Stefankiw
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk
Councillor Andrew Matheson

Staff:
CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Pierrette Woynarski

Others:
Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:01 PM.

#637/25 Minutes:

Neal – that we adopt the minutes of the regular meeting of November 18, 2025, as circulated by e-mail.

CARRIED

#638/25 Minutes:

Melnychuk – that we adopt the minutes of the special meeting of November 25, 2025, as circulated by e-mail.

CARRIED

#639/25 Lottery Licence Application:

Jordan – that we approve the following Lottery Licence application:

#30/25 ACCRSS – Raffle – Andy Labdon - $5

CARRIED

#640/25 Vouchers:

Stefankiw – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15613 to #15628	$	134,429.64

EFT:

MEPP	$	6,040.70
Receiver General	$	12,049.66
Shaw Direct	$	158.98
SaskTel	$	1,997.05
Wolseley Canada	$	4,769.23
Canadian Linen	$	264.68
Frito Lay Canada(x2)	$	682.04
Staples (Supreme)	$	471.58
S.U.M.A.	$	5,320.00
Fer-Marc Equipment	$	19,980.00
Iconix Waterworks	$	7,406.13
Prairie Meats	$	191.24
Munisoft	$	264.18
Sysco(x3)	$	5,144.47

Payroll Vouchers:

AUTO DEPOSIT (PP24)	$	31,227.55

CARRIED

#641/25 Water & Sewer Rate Bylaw:

Neal – that we instruct Administration to draft a five-year Water & Sewer Rate Bylaw, basing the rates on the Catterall & Wright Consulting Engineering Report and Council discussions, and use the approved bylaw to apply for approval of the rates to the Local Government Committee of the Saskatchewan Municipal Board.

CARRIED

#642/25 Tax Enforcement:

Stefankiw – that we remove the tax liens from Roll #505128100 and Roll #505128200 as all taxes have been paid.

CARRIED

#643/25 CAO Chorneyko's Report:

Karakochuk – that we receive CAO Chorneyko's Report as presented.

CARRIED

#644/25 Financial Report:

Neal – that we receive the Statement of Financial Activities, to November 30, 2025, as presented.

CARRIED

#645/25 Deputy CAO Woynarski Report:

Stefankiw – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

#646/25 Policy GG 2025-005 – Council Electronic Device:

Karakochuk – that we approve Policy GG 2025-005, the Council Electronic Device Policy, as amended and attached hereto.

CARRIED

#647/25 Complaints/Comments Report:

Melnychuk – that we receive the Complaints/Comments Report as presented.

CARRIED

#648/25 Animal Control Officer's Report:

Melnychuk – that we receive the October 2025 Animal Control Officer's Report as submitted by Andy Labdon.

CARRIED

#649/25 Garbage Truck Tender:

Karakochuk – that we place the 2008 Freightliner Garbage Truck for sale by tender.

CARRIED

#650/25 Sask. Public Works Association (SPWA) Conference:

Karakochuk – that we authorize two Public Works employees to attend the SPWA Conference, held in Saskatoon from February 24 – 26, 2026, at a cost of $850 plus travel and hotel expenses.

CARRIED

#651/25 Class 1 Wastewater Treatment and Collection Course:

Neal – that we authorize Blake Johnson to take the ATAP Class 1 Wastewater Treatment and Collection Course being held in Saskatoon from February 23 – 27, 2026, at a cost of $985 plus travel and hotel expenses.

CARRIED

#652/25 Town Superintendent's Report:

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#653/25 Director of Leisure Services Report:

Stefankiw – that we receive Director of Leisure Services Stefanson's Report as presented by CAO Chorneyko.

CARRIED

#654/25 Landfill Closure & Operations Plan Response:

Karakochuk – that we hire Catterall & Wright Consulting Engineers to write a response to the Ministry of Environment regarding the submission of the Wynyard Landfill – Closure and Operations Plan.

CARRIED

#655/25 Correspondence:

Melnychuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#656/25 Mayor Hoytfox's Report:

Jordan – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#657/25 General Government Committee Report:

Stefankiw – that we receive the General Government Committee Report as presented by Councillor Matheson.

CARRIED

#658/25 Councillor Stefankiw's Report:

Jordan – that we receive Councillor Stefankiw's Report as presented.

CARRIED

#659/25 Councillor Melnychuk's Report:

Neal – that we receive Councillor Melnychuk's Report as presented.

CARRIED

#660/25 Adjourn:

Matheson – that we adjourn the meeting. (8:29 p.m.)

CARRIED

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Mayor

_____
Chief Administrative Officer