

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF
WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 6, 2024**

Present:

Council:

Deputy Mayor Jason Bartoszewski
Councillor Tracy Jordan
Councillor Greg Kostyk
Councillor Fern Swinburnson

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Lovely Magnaye
Director of Leisure Services Dana Stefanson

Absent:

Mayor Albert Boylak
Councillor Jerome Karakochuk
Councillor Nic Bartoszewski

Others:

David Finnson
Lorelie Johnson (Advance/Gazette)

Call to Order:

Deputy Mayor Bartoszewski called the meeting to order at 7:00 PM.

#56/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of January 16, 2024, as circulated.

CARRIED

Councillor Nic Bashutsky arrives at 7:01 PM, drops off correspondence, and leaves the meeting.

#57/24 Lottery Licence Applications:

Kostyk – that we approve the following Lottery Licence Applications:

#1/24 WCHS Basketball – 50/50 - \$5
#2/24 Wynyard Golden Acres Auxiliary – Raffle - \$5

CARRIED

#58/24 Business Licence Applications:

Swinburnson – that we approve the following Business Licence Applications:

Home Based Business Licence:
HB24-017 Marilyn Fredsberg \$45
HB24-018 Jesse Kazakoff Realty P.C. Ltd. \$45
HB24-019 Kim’s Kwik Klip-Kim Magnusson-Animal Grooming \$45
HB24-020 Curtis Hunstad-Snow Removal/Yard Maintenance \$45
HB24-021 Interior Décor-Keith Broad \$90
HB24-022 Dave Crook-Crooks Carvings-Art Work \$50

Commercial Business Licence:
C24-010 Dryden’s Small Engine Service, Sales & Repairs
C24-011 Narfason Family Funeral Services Corp.
C24-012 BlackJack’s Collision & Auto Sales
C24-013 Shakers’ Style Hair Design-Cindy Arngrimson
C24-014 Co-operators
C24-015 Din Din Diner-Quy Dinh (old Panda Garden)
C24-016 Humboldt Ink Ltd Wynyard-Leoriz & Lorena Taquiqui
C24-017 Wynyard Home Building Centre
C24-018 Sofina Foods
C24-019 Homestead Restaurant
C24-020 Medavie Health Services West Shamrock Division
C24-021 Wynyard Subway
C24-022 Westland Insurance
C24-023 BG Prairie Distributors
C24-024 Venture Rehabilitation Sciences Group
C24-025 Wynyard Hotel
C24-026 S.C.L. Welding & Fabrication-Shawn Lalach

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

C24-027 Wynyardigans Child Care Centre
C24-028 Wynyard Car Wash
C24-029 Triangle Accounting Services
C24-030 Easybin Waste Removal-Kevin Hordal
C24-031 Scotiabank
C24-032 Waggin' Wheelz Veterinary Services
C24-033 Straker Electric Ltd.-Jerry & Cheryl Straker
C24-034 Wynyard Pharmacy-Rubicon Pharmacies Permit Corp.
C24-035 Wynyard Esso
C24-036 Pattison Agriculture Limited
C24-037 United Sales & Service Ltd.
C24-038 Lamb & Hunter Home Hardware
C24-039 Golden Scissors Beauty Salon
C24-040 United Auto Sales & Service Ltd.
C24-041 101142450 Sk Ltd O/A K4 Rentals
C24-042 Wynyard Hi-Way Service Ltd.

Non-Resident Business Licence:
NR24-003 Avon-Susan Usipiuk \$72
NR24-004 Quill Septic-John McSymytz \$90
NR24-005 Craig Onyskevitch-Snow Removal for Sofina \$100
NR24-006 TLF Dirtworx Inc. \$135
NR24-007 Ferster Truckin' Inc.-Grant Ferster \$225

CARRIED

#59/24 Vouchers:

Jordan – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:

#135537	\$ 2,169.84
#13530 to #13533	\$ 17,402.46
#13534 to #13536 & #13538 to #13599	\$ 117,655.63

EFT:

Brandt	\$ 2,525.89
Frito Lay	\$ 104.83
Frito Lay	\$ 345.62
Minister of Finance	\$ 10,624.19
Ministry of Finance	\$ 1,073.34
Ministry of Finance	\$ 408.93
Receiver General	\$ 11,662.02
Receiver General	\$ 202.90
Receiver General	\$ 12,688.27
Redhead	\$ 2,438.95
Scotia Visa	\$ 5,612.87

Payroll Vouchers:

#11270 to #11296	\$ 29,118.84
------------------	--------------

CARRIED

#60/24 Tax Enforcement – Remove Tax Lien:

Kostyk – that, as sufficient arrears have been paid, we remove the tax lien from Roll #505122600.

CARRIED

#61/24 Animal Control Officer Contract Renewal:

Swinburnson – that we renew the Animal Control Officer contract with Andy Labdon with the same terms as the 2023 contract.

CARRIED

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

#62/24 SUMAssure AGM Delegate:

Jordan – that we appoint CAO Chorneyko as the Town of Wynyard delegate for the 2024 SUMAssure Annual General Meeting.

CARRIED

#63/24 Parks Department:

Jordan – that we move the supervision of the Parks Department back to the Recreation Department.

CARRIED

#64/24 Advance/Gazette Stop Sign Story:

Kostyk – that we authorize CAO Chorneyko to speak on behalf of the Town of Wynyard regarding a story being written by *The Advance/Gazette* regarding the removal of a stop sign at the intersection of Avenue B and 6th Street West.

CARRIED

#65/24 Administrator Workshop:

Swinburnson – that we authorize CAO Chorneyko to attend the RMAA Election Workshop in Prince Albert, on April 4, 2024, at a cost of \$100 plus expenses.

CARRIED

#66/24 CAO's Report:

Jordan – that we receive CAO Chorneyko's report as presented.

CARRIED

#67/24 January 2024 Financial Report:

Kostyk – that we approve the January 2024 Financial Report as attached hereto.

CARRIED

#68/24 Auditor Engagement Letter:

Jordan – that we authorize CAO Chorneyko to sign the engagement letter to engage Baker Tilly SK LLP as the auditors for the Town of Wynyard for 2024.

CARRIED

#69/24 Emergency Measures Organization Training:

Swinburnson – that we authorize Deputy CAO Magnaye and Director of Leisure Services Stefanson to attend a Saskatchewan Public Safety Agency training session on February 29, 2024 at a cost of expenses.

CARRIED

#70/24 Transfer Outstanding Accounts to Utility Accounts:

Jordan – that we transfer outstanding disposal fee accounts to utility accounts as per policy and as per the document attached hereto.

CARRIED

#71/24 Transfer Outstanding Accounts to Tax Roll Accounts:

Kostyk – that we transfer outstanding accounts receivable to the tax roll accounts as per the list attached hereto.

CARRIED

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

#72/24 Tax Scenarios:

Kostyk – that we instruct Administration to use Tax Scenario #4, as presented, to use in the draft 2024 budget.

CARRIED

#73/24 Deputy CAO's Report:

Jordan – that we receive Deputy CAO Magnaye's Report as presented.

CARRIED

#74/24 Bylaw #1/24 – Borrowing Bylaw:

Jordan – that Bylaw #1/24, a bylaw to authorize borrowing of up to \$500,000 as a line of credit, be introduced and read for the first time.

CARRIED

#75/24 Bylaw #1/24 – Borrowing Bylaw:

Swinburnson – that Bylaw #1/24 be read for the second time.

CARRIED

#76/24 Bylaw #1/24 – Borrowing Bylaw:

Kostyk – that we proceed with third reading of Bylaw #1/24.

CARRIED UNANIMOUSLY

#77/24 Bylaw #1/24 – Borrowing Bylaw:

Jordan – that bylaw #1/24 be read for the third time, adopted, and attached hereto.

CARRIED

#78/24 Complaints/Comments Report:

Swinburnson – that we receive the Complaints/Comments Report as presented.

CARRIED

#79/24 Bylaw Enforcement Officer Report:

Jordan – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

#80/24 Animal Control Officer Report:

Kostyk – that we receive the Animal Control Officer's Report as circulated by e-mail.

CARRIED

#81/24 Waterworks Operator:

Swinburnson – that we transfer Blake Johnson from the Public Works Department to the Waterworks Department, at a rate of pay as per the Town of Wynyard's WW Wage Grid – Training Period; Non-Certified, as of February 12, 2024.

CARRIED

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

#82/24 Lift Station Maintenance:

Jordan – that we purchase four containers of Bio-Boost Pro, from Go Pack Packaging Solutions, at a cost of \$1,620 plus tax, to provide enzyme treatment and cleaning of the Town’s sewer lift station.

CARRIED

#83/24 Town Superintendent’s Report:

Kostyk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#84/24 Curling Rock Program:

Swinburnson – that we lend sixteen curling rocks to the Kawacatoose First Nation for a program they are running in their community.

CARRIED

#85/24 Recreation Sponsorship and Advertising Policy:

Kostyk – that we approve Policy #R2024-001, a framework to direct advertising and sponsorship at Town facilities and as attached hereto.

CARRIED

#86/24 SPRA SPARKS Conference:

Kostyk – that we authorize DLS Stefanson to attend the Sask. Parks and Recreation Association’s SPARKS Conference, on May 7-8, 2024, at an estimated cost of \$500.

CARRIED

#87/24 Director of Leisure Services Report:

Jordan – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

#88/24 Wynyard Memorial Airport Grant:

Swinburnson – that we authorize contributing \$1,500 to the Wynyard Memorial Airport as requested.

CARRIED

#87/24 SPRA Rental Agreement:

Jordan – that we agree to renew the Sask. Parks and Recreation office rental agreement, upon the same terms as the previous agreement, and that we authorize CAO Chorneyko to sign the agreement.

CARRIED

#88/24 Construction Code Authority of Sask. Agreement:

Swinburnson – that we appoint Construction Code Authority of Sask. as Town of Wynyard Building Inspectors and that we authorize Mayor Boylak and CAO Chorneyko to sign the agreement.

CARRIED

#89/24 Correspondence:

Kostyk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

#90/24 Councillor Bashutsky Resignation:

Swinburnson – that we accept the resignation letter of Councillor Nic Bashutsky, effective immediately, with regret.

CARRIED

#91/24 2024 SUMA Convention:

Swinburnson – that we authorize all of Council and three staff members to attend the 2024 SUMA Convention.

CARRIED

#92/24 Councillor Swinburnson’s Report:

Kostyk – that we receive Councillor Swinburnson’s Report as presented.

CARRIED

#93/24 Cancel Council Meeting:

Kostyk – that we cancel the February 20, 2024 Council Meeting due to lack of quorum.

CARRIED

#94/24 Adjourn:

Kostyk – that we adjourn the meeting. (9:50 p.m.)

CARRIED

Mayor

Chief Administrative Officer