

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, DECEMBER 16, 2025

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Paula Stefankiw
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Jerome Karakochuk
Councillor Andrew Matheson

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Deputy CAO Pierrette Woynarski

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#661/25 Minutes:

Neal – that we adopt the minutes of the regular meeting of December 2, 2025, as circulated by e-mail.

CARRIED

#662/25 Lottery Licence Application:

Melnychuk – that we approve the following Lottery Licence application:

#31/25 - Wynyard & Area Filipino Association - 50/50 - Anne Jay Dela Cruz - \$5

CARRIED

#663/25 Business Licence Application:

Jordan – that we approve the following Business Licence application:

Non-Resident Business Licence Applications:

NR26-001 - Craig Onyskevitch, Snow Removal - \$100

CARRIED

#664/25 Vouchers:

Matheson – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15629 to #15693 \$ 81,655.94

EFT:

Brandt Tractor	\$ 7,503.91
Cosmo Industries	\$ 604.17
Jay's Transport	\$ 572.75
Konica Minolta	\$ 359.28
Konica Minolta Premier	\$ 330.38
MEPP	\$ 6,104.40
Receiver General	\$ 10,778.63
SaskEnergy	\$ 8,087.18
SaskTel	\$ 567.49
SaskPower	\$ 24,136.74
Canadian Linen	\$ 272.27
Federated Co-op	\$ 534.73
Staples (Supreme)	\$ 839.92
Minister of Finance(EPT)	\$ 30,944.96

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Ministry of Finance(LCTCO)	\$ 370.41
Ministry of Finance(LCTCO)	\$ 315.47
Ministry of Finance(PST)	\$ 1,353.56
Iconix Waterworks	\$ 1,600.13
Prairie Meats	\$ 118.79
WEX(ESSO)	\$ 2,477.55
Sysco	\$ 1,617.62
Stevenson Industrial	\$ 975.77

Payroll Vouchers:

AUTO DEPOSIT (PP25)	\$ 36,259.59
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CARRIED

#665/25 *Les Martres-de-Veyre Wreath:*

Stefankiw – that we authorize Jacquie Ferraton to purchase a wreath to lay on behalf of the Town of Wynyard for the ceremony in Les Martres-de-Veyres, France, honouring Peter Dmytriuk.

CARRIED

#666/25 *Create Bylaws:*

Melnychuk – that we instruct Administration to draft the following bylaws:

- a) Borrowing Bylaw for the 2026 line-of-credit loan.
- b) Tax Exemption Bylaw.
- c) Base Tax Exemption Bylaw.
- d) Fixed Farmland Assessment Agreement Bylaw

CARRIED

#667/25 *Employee Holiday Gift:*

Neal – that we authorize paying the Employee Holiday Gift in the amount of \$100 for part-time employees and \$200 for full-time employees.

CARRIED

#668/25 *Appoint Board of Revision:*

Matheson – that pursuant to Subsection 220(1) of *The Municipalities Act*, the TOWN OF WYNYARD appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

CARRIED

#669/25 *Appoint Board of Revision Secretary:*

Karakochuk - that pursuant to Subsection 221(1) of *The Municipalities Act*, the TOWN OF WYNYARD appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

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#670/25 *Appoint Development Appeals Board:*

Jordan - that pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the TOWN OF WYNYARD appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

CARRIED

#671/25 *Appoint Development Appeals Board Secretary:*

Neal - that pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the TOWN OF WYNYARD appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

#672/25 *CAO Chorneyko's Report:*

Stefankiw – that we receive CAO Chorneyko's Report as presented.

CARRIED

#673/25 *Transfer Outstanding Accounts Receivable to Utility Account:*

Karakochuk – that we transfer two outstanding accounts receivable invoices to the utility account of the customer as per the document attached hereto.

CARRIED

#674/25 *Transfer Outstanding Utility Accounts to Tax Roll:*

Neal – that we transfer fifteen outstanding utility accounts to the tax roll of the customer as per the document attached hereto.

CARRIED

#675/25 *Write-off Outstanding Utility Account:*

Stefankiw – that we write-off the outstanding utility account for Customer 0604-0020 in the amount of \$57.86.

CARRIED

#676/25 *Sylvite 4-6 Targeted Sector Support (TSS) Application:*

Matheson – that we agree to be the lead community in the Sylvite 4-6 TSS application for a regional Emergency Measures Organization Plan, and that we send a letter of support to Sylvite 4-6 regarding this decision.

CARRIED

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#677/25 Pre-Budget Survey:

Melnychuk – that we accept the Pre-Budget Survey Report as presented and approve distribution of the report.

CARRIED

#678/25 Deputy CAO Woynarski Report:

Neal – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

#679/25 Complaints/Comments Report:

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

#680/25 RCMP Report:

Melnychuk – that we receive the November 2025 RCMP Report as submitted by Sgt. Geoff Applegate.

CARRIED

#681/25 Hire Public Works Employee:

Karakochuk – that we hire Mike McLennan as a Public Works Equipment Operator/Labourer at a rate of pay as per the Town of Wynyard’s pay scale.

CARRIED

#682/25 Purchase Boiler Repair Kit:

Karakochuk – that we purchase a boiler repair kit, for repairs to the sewer jetter, from Summit Truck Equipment, at a cost of \$2,561.52 plus tax.

CARRIED

#683/25 Town Superintendent’s Report:

Karakochuk – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#684/25 Facility Food & Beverage Service Report:

Neal – that we receive the “Report on Food and Beverage Services for the Town of Wynyard” report, as prepared by Director of Leisure Services Dana Stefanson, and forward it for further review by Council.

CARRIED

#685/25 Curling Rink Lounge Lease:

Matheson – that we approve the Curling Rink Lounge Lease Agreement, between the Wynyard Curling Club and the Town of Wynyard, and that we authorize entering into the agreement, as per the document attached hereto.

CARRIED

#686/25 Director of Leisure Services Report:

Stefankiw – that we receive Director of Leisure Services Stefanson’s Report as presented by CAO Chorneyko.

CARRIED

#687/25 Tax Exemption Request:

Karakochuk – that we approve a one-year tax exemption request for Roll Numbers 505030350, 505030400, and 505030500 as per policy.

CARRIED

MINUTES OF COUNCIL MEETING OF DECEMBER 16, 2025

#688/25 Tax Exemption Request:

Stefankiw - that we approve a one-year tax exemption request for Roll Number 505501500 as per policy.

CARRIED

#689/25 Civil Works Contract – Coulee Culvert Replacement:

Stefankiw – that we approve the Civil Works Contract, between G. Ungar Construction Co. Ltd. and the Town of Wynyard, for the Coulee Culvert Replacement Project, and authorize signing the agreement.

CARRIED

#690/25 RM of Big Quill Board Appointments:

Matheson – that we receive the RM of Big Quill No. 308’s appointments to the Wynyard & District Fire Association, the Wynyard Memorial Airport Board, the Wynyard Regional Park Board, and the Community Grants Adjudication Committee.

CARRIED

#691/25 Heritage Saskatchewan Membership:

Jordan – that we authorize taking a 2026 membership in Heritage Saskatchewan at a cost of \$50.

CARRIED

#692 Federation of Canadian Municipalities Membership:

Matheson – that we authorize taking out a 2026 membership in the Federation of Canadian Municipalities at a cost of \$654.95.

CARRIED

693/25 2026 UMAAS Memberships:

Neal – that we authorize CAO Chorneyko and Deputy CAO Woynarski to take out 2026 memberships in UMAAS at a cost of \$600.

CARRIED

#694/25 Correspondence:

Melnychuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#695/25 Public Works Committee Report:

Jordan – that we receive the Public Works Committee Report as presented by Councillor Neal.

CARRIED

#696/25 Adjourn:

Stefankiw – that we adjourn the meeting. (8:15 p.m.)

CARRIED

Mayor

Chief Administrative Officer