

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF
WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, SEPTEMBER 2, 2025**

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Jerome Karakochuk
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Paula Stefankiw
Councillor Andrew Matheson (Virtual)

Staff:

CAO Jason Chorneyko
Town Superintendent Derek Melsted
Director of Leisure Services Dana Stefanson
Deputy CAO Pierrette Woynarski

Others:

Zoom Attendees, Lou Coderre, Ernie Syrota,
Jean Lendzyk, Harry Martin

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#464/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of August 19, 2025, as circulated by e-mail.

CARRIED

#465/25 Business Licence Application:

Melnychuk – that we approve the following Business Licence applications:

COMMERCIAL

C25-055 – Sofina Foods – *Hatchery*

C25-056 – Duckie Detailing – *Vehicle Detailing/Washing*

HOME BASED

HB25-027 Lucky W – *Online Store (Clothes, Accessories, Jewelry)*

CARRIED

#466/25 Vouchers:

Karakochuk – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15383 to #15415	\$ 81,338.08
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EFT:

Brandt Tractor	\$ 7,503.91
CWB National Leasing	\$ 3,768.45
CWB National Leasing	\$ 5,122.65
MEPP x 2	\$ 12,598.74
Receiver General	\$ 19,252.80
SUMA x 2	\$ 12,612.41

Payroll Vouchers:

AUTO DEPOSIT (PP17)	\$ 58,625.95
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Payroll Vouchers:

AUTO DEPOSIT (PP15)	\$ 56,754.30
AUTO DEPOSIT (PP16)	\$ 54,340.54

CARRIED

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Delegation: Lou Coderre – Private Developer. 7:04 PM – 7:15 PM

#467/25 Lou Coderre Presentation:

Neal – that we receive the presentation as presented by Lou Coderre.

CARRIED

Delegation: Ernie Syrota – Citizen Presentation. 7:16 PM – 7:25 PM.

#468/25 Ernie Syrota Presentation:

Stefankiw – that we receive the citizen presentation as presented by Ernie Syrota.

CARRIED

Delegation: Jean Lendzyk and Harry Martin – RM of Big Quill Zoning Presentation. 7:25 PM – 8:07 PM.

#469/25 Receive Lendzyk/Martin RM Zoning Presentation:

Jordan – that we receive the RM of Big Quill Zoning presentation as presented by Jean Lendzyk and Harry Martin.

CARRIED

#470/25 Zoning Presentation to the RM of Big Quill:

Neal – that we instruct CAO Chorneyko to draft and submit a presentation to the RM of Big Quill regarding their Zoning Bylaw amendment that will allow two large animals on 1.2 hectares of land, reducing the size from their current bylaw requiring 2 hectares of land for the same purpose, and supporting Jean Lendzyk's and Harry Martin's opposition to this change on RM of Big Quill land abutting the borders of the Town of Wynyard.

CARRIED

#471/25 CAO Chorneyko's Report:

Karakochuk – that we receive CAO Chorneyko's Report as presented.

CARRIED

#472/25 Statement of Financial Activity:

Melnychuk – that we approve the Statement of Financial Activity to August 31, 2025 as attached hereto.

CARRIED

#473/25 Procurement and Purchasing Policy #GG2025-003:

Melnychuk – that we approve Policy #GG2025-003, The Procurement and Purchasing Policy, as amended and as attached hereto.

CARRIED

#474/25 Confidentiality Agreement Policy & Procedure #GG2025-004:

Neal – that we approve Policy #GG2025-004, The Confidentiality Agreement Policy & Procedure, as amended and as attached hereto.

CARRIED

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#475/25 Deputy CAO Woynarski Report:

Stefankiw – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

#476/25 Complaints/Comments Report:

Jordan – that we receive the Complaints/Comments Report as presented.

CARRIED

#477/25 Animal Control Officer's Report:

Melnychuk – that we receive the Animal Control Officer's Report, for August 2025, as submitted by Andy Labdon.

CARRIED

#478/25 Hire Contract Trucking:

Karakochuk – that we authorize hiring up to two contract truckers to assist in hauling topsoil from the SaskPower property located on Avenue B West.

CARRIED

#479/25 Town Superintendent's Report:

Neal – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#480/25 Cooperative Place Roof Repair:

Neal – that we authorize JR & Co. Roofing to repair the roof at Cooperative Place at an estimated cost of \$3,000.

CARRIED

#481/25 Director of Leisure Services Report:

Neal – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

#482/25 Correspondence:

Melnychuk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#483/25 Mayor Hoytfox's Report:

Neal – that we receive Mayor Hoytfox's Report as presented.

CARRIED

#484/25 Councillor Melnychuk's Report:

Stefankiw – that we receive Councillor Melnychuk's Report as presented.

CARRIED

MINUTES OF COUNCIL MEETING OF SEPTEMBER 2, 2025

#463/25 *Adjourn:*

Karakochuk – that we adjourn the meeting. (10:47 p.m.)

CARRIED

Mayor

Chief Administrative Officer