MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, OCTOBER 21, 2025

Present:

Council: Staff:

Mayor Sigourney Hoytfox CAO Jason Chorneyko

Councillor Andrew Matheson Town Superintendent Derek Melsted

Councillor Mark Neal

Councillor Jennifer Melnychuk Councillor Tracy Jordan Councillor Paula Stefankiw Councillor Jerome Karakochuk

Others:

Zoom Attendees

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#541/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of October 7, 2025, as circulated by e-mail.

CARRIED

Director of Leisure Services Dana Stefanson

#542/25 Business Licence Applications:

Melnychuk – that we approve the following Business Licence applications:

COMMERCIAL

C25-057 – Westland Insurance Group Ltd – *Insurance Agency*

NON RESIDENT

NR25-016 TC Eavestroughing - Eavestroughing

CARRIED

#543/25 Lottery Licence Application:

Jordan – that we approve the following Lottery Licence applications:

#21/25 WCHS Junior Football – 50/50 – Laurie Froehlich - \$5 #22/25 WCHS Senior Football – 50/50 – Laurie Froehlich - \$5

#23/25 Golden Acres Auxiliary – 50/50 – June Campbell - \$5 #24/25 WCHS Senior Football – 50/50 – Laurie Froehlich - \$5

#25/25 Golden Acres Auxiliary – 50/50 – Audrie Shepherd - \$5

CARRIED

#544/25 Vouchers:

Melnychuk – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15505 to #15523	\$ 18,499.52
EFT:	
MEPP	\$ 6,474.90
Receiver General	\$ 13,877.92
SUMA	\$ 5,305.88
Go-Pack Packaging	\$ 3,017.48
SEDA	\$ 376.95
Canadian Linen	\$ 289.86
Cosmopolitan Industries	\$ 593.15
Zem4 Solutions	\$ 4.981.68

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John Deere Financial	\$ 3,165.80
Sask Energy	\$ 1,667.89
Sask Power	\$ 17,157.84
Scotiabank Visa	\$ 1,606.00
WEX Canada(ESSO)	\$ 4,264.97
Shaw Direct	\$ 94.32
Jet Ice	\$ 3,358.71
Brandt Tractor	\$ 7,503.91
Sysco Canada	\$ 1,032.81
Eastside Paint & Wallpaper	\$ 1,504.60
Konica Minolta Business Solutions	\$ 243.55
Konica Minolta Premier Finance	\$ 139.86
Munisoft	\$ 306.36
Superior North America	\$ 4,662.16
Redhead Equipment	\$ 5,125.72
Denson Commercial Food Equipment	\$ 721.48

Payroll Vouchers:

AUTO DEPOSIT (PP21) \$ 34,845.76

CARRIED

#545/25 Tax Enforcement – List of Land in Arrears:

Jordan – that we acknowledge the receipt of the 2025 List of Land in Arrears as per Section 3(1) of *The Tax Enforcement Act*.

CARRIED

#546/25 Tax Enforcement – List of Land in Arrears:

Neal – that, as allowed in Section 3(3) of *The Tax Enforcement Act*, we remove from the List of Land in Arrears all properties in which the tax arrears do not exceed 50% of the previous year's tax levy.

CARRIED

#547/25 Tax Enforcement – Tax Enforcement List:

Matheson – that we instruct the Chief Administrative Officer to prepare and advertise the Tax Enforcement List as per Section 4 of *The Tax Enforcement Act*.

CARRIED

#548/25 CAO Chorneyko's Report:

Stefankiw – that we receive CAO Chorneyko's Report as presented.

CARRIED

#549/25 Deputy CAO Woynarski Report:

Matheson – that we receive Deputy CAO Woynarski Report as presented by CAO Chorneyko.

CARRIED

#550/25 Complaints/Comments Report:

Matheson – that we receive the Complaints/Comments Report as presented.

CARRIED

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#551/25 Purchase Tires for Skid Steer:

Karakochuk – that we authorize the purchase of new tires for the Skid Steer, from Koback Tire, at a cost of \$1,369.96 plus tax.

CARRIED

#552/25 Canadian Public Works Association (CPWA) Workshop:

Neal – that we authorize sending two employees to the CPWA "Understanding Regulations" workshop, in North Battleford on November 26-27, 2025, at a cost of \$290 per person plus expenses.

CARRIED

#553/25 Landfill Winter Hours:

Karakochuk – that we move to Winter Hours at our landfill, as of November 1, 2025, and that we give public notice of these hours.

CARRIED

#554/25 Town Superintendent's Report:

Neal – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#555/25 Patron Code of Conduct Policy Revision:

Hoytfox – that we add a reference to Section 5 of *The Saskatchewan Human Rights Code, 2018*, the right to free expression, to the Patron Code of Conduct Policy.

CARRIED

#556/25 Patron Code of Conduct Policy:

Neal – that we approve the updated Patron Code of Conduct Policy as presented.

CARRIED

#557/25 Patron Code of Conduct Policy - Signage:

Melnychuk – that, based on the Patron Code of Conduct Policy, we develop placard signage, listing various areas of *The Saskatchewan Humann Rights Code, 2018*, to be displayed at the Town's various facilities.

CARRIED

#558/25 Director of Leisure Services Report:

Stefankiw – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

#559/25 Scotiabank Branch Closure:

Melnychuk – that we instruct Administration to send a letter to Scotiabank expressing Council's extreme disappointment in the decision to close the Wynyard branch.

CARRIED

#560/25 Correspondence:

Stefankiw – that we receive and file the correspondence as per the list attached hereto.

CARRIED

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#561/25 General Government Committee Report:

Stefankiw – that we receive the General Government Committee Report as presented by Councillor Melnychuk.

CARRIED

#562/25 Public Works Committee Report:

Melnychuk – that we receive the Public Works Committee Report as presented by Councillor Neal.

CARRIED

#563/25 Adjourn:

Karakochuk – that we adjourn the meeting. (8:11 p.m.)

CARRIED

Mayor	
Chief Administ	rative Office