

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JANUARY 2, 2024

Present:

Council:	Staff:
Mayor Albert Boylak	Deputy CAO Lovely Magnaye
Councillor Jason Bartoszewski	Town Superintendent Derek Melsted
Councillor Greg Kostyk	Director of Leisure Services Dana Stefanson
Councillor Fern Swinburnson	
Councillor Tracy Jordan	
Absent:	Others:
Councillor Nic Bashutsky	David Finnson
Councillor Jerome Karakochuk	Jennifer Fitzpatrick

Call to Order:

Mayor Boylak called the meeting to order at 7:00 PM.

#01/24 Minutes:

Jordan – that we adopt the minutes of the previous regular meeting of December 19, 2023, as circulated.

CARRIED

#02/24 Business Licence Applications:

Swinburnson – that we approve the following Business Licence Application:

#NR24-002 Footcare By Sandra – Sandra Keep \$80.00

CARRIED

#03/24 Vouchers:

Bartoszewski – that we approve the following vouchers for payment as recommended by the General Government Committee and attached hereto:

General Vouchers:	
#13451 to #13486	\$ 56,416.02
EFT:	
Brandt	\$ 2,525.89
Frito Lay	\$ 509.42
Redhead	\$ 2,438.95
Scotiabank Visa	\$ 2,065.61
Payroll Vouchers:	
#11213 to #11241	\$ 31,986.30

CARRIED

Delegation: Jennifer Fitzpatrick – 7:02 PM – 7:17 PM.

#04/24 Jennifer Fitzpatrick Presentation:

Swinburnson – that we receive the Wynyard Research Cultural Profile presentation as delivered by Jennifer Fitzpatrick.

CARRIED

#05/24 Tax Enforcement – Tax Liens:

Kostyk - that we instruct the CAO to proceed for title by registering tax liens on all properties remaining on the 2023 Tax Enforcement List as per *The Tax Enforcement Act*.

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CARRIED

#06/24 Borrowing Bylaw:

Bartoszewski - that we instruct the CAO to draft a Borrowing Bylaw to access up to \$500,000 as a “line of credit” for 2024.

CARRIED

#07/24 CAO’s Report:

Jordan – that we receive CAO Chorneyko’s report as presented by Deputy CAO Magnaye.

CARRIED

#08/24 One-time Utility Credit:

Bartoszewski – that we offer a one-time credit to Customer 2362 in the amount of \$357.70 as per policy.

CARRIED

#09/24 One-time Utility Credit:

Swinburnson – that we offer a one-time credit to Customer 444 in the amount of \$2,098.74 as per policy.

CARRIED

#10/24 One-time Utility Credit:

Kostyk – that we offer a one-time credit to Customer 268 in the amount of \$1,383.31 as per policy.

CARRIED

#11/24 Running Water Order Policy:

Bartoszewski – that we instruct Administration to prepare Running Water Order Policy.

CARRIED

#12/24 Notary Public:

Swinburnson – that we authorize Deputy CAO Magnaye to apply as Notary Public.

CARRIED

#13/24 Title Change:

Kostyk – that we change the Assistant Administrator title to Deputy Chief Administrative Officer.

CARRIED

#14/24 Financial Report:

Jordan – that we receive the summary and detailed Statement of Financial Activity, to December 31, 2023, as presented.

CARRIED

#15/24 Deputy CAO’s Report:

Bartoszewski – that we receive Deputy CAO Magnaye’s Report as presented.

CARRIED

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#16/24 Bylaw Enforcement Officer's Report:

Swinburnson – that we receive the Bylaw Enforcement Officer's Report as circulated by e-mail.

CARRIED

#17/24 Animal Control Officer's Report:

Jordan – that we receive the Animal Control Officer's Report as circulated by e-mail.

CARRIED

#18/24 Town Superintendent's Report:

Kostyk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

#19/24 Move Meeting to "In Camera":

Kostyk – that we halt the meeting and move "in camera" to discuss Human Resources issues.

CARRIED

Lovely Magnaye, Dana Stefanson, Derek Melsted, and David Finnson leave Council Chambers at 7:56 PM. All listed people return at 8:18 PM.

Mayor Boylak calls the meeting back to order at 8:18 PM.

#20/24 Retro Pay – DOLS Stefanson:

Kostyk – that we authorize retroactive pay to DOLS Stefanson as of July 30, 2023.

CARRIED

#21/24 Correspondence:

Kostyk – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#22/24 Mayor Boylak's Report:

Swinburnson – that we receive Mayor Boylak's Report as presented.

CARRIED

#23/24 Councillor Swinburnson's Report:

Jordan – that we receive Councillor Swinburnson's Report as presented.

CARRIED

#24/24 Councillor Kostyk's Report:

Swinburnson – that we receive Councillor Kostyk's Report as presented.

CARRIED

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#25/24 Adjourn:

Kostyk – that we adjourn the meeting. (8:36 p.m.)

CARRIED

Mayor

Chief Administrative Officer