

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MARCH 18, 2025**

***Present:***

**Council:**

Mayor Sigourney Hoytfox  
Councillor Jerome Karakochuk  
Councillor Mark Neal  
Councillor Jennifer Melnychuk  
Councillor Tracy Jordan  
Councillor Paula Stefankiw

**Staff:**

CAO Jason Chorneyko  
Town Superintendent Derek Melsted  
Deputy CAO Pierrette Woynarski  
Director of Leisure Services Dana Stefanson

**Absent**

Councillor Andrew Matheson

**Others:**

Zoom Attendees

***Call to Order:***

Mayor Hoytfox called the meeting to order at 7:00 PM.

***#149/25 Minutes:***

Neal – that we adopt the minutes of the previous regular meeting of March 4, 2025, as circulated by e-mail.

CARRIED

***#150/25 Minutes:***

Karakochuk – that we adopt the minutes of the special meeting of March 6, 2025, as circulated by e-mail.

CARRIED

***#151/25 Minutes:***

Melnychuk – that we adopt the minutes of the special meeting of March 8, 2025, as circulated by e-mail.

CARRIED

***#152/25 Lottery Licence Applications:***

Karakochuk – that we approve the following Lottery Licence applications:

#4/25 WCHS – Provincial Curling – Laurie Froehlich - \$5  
#5/25 WCHS – Provincial Curling – Laurie Froehlich - \$5  
#6/25 Quill Plains Music Festival – Bonita Reeve - \$5

CARRIED

***#153/25 Business Licence Applications:***

Melnychuk – that we approve the following Business Licence applications:

Commercial Business Licences:

C25-048 – Wynyard Car & Truck Wash

Home Based Business Licences:

HB25-020 – Wesley’s Flooring – Contractor

HB25-021 – Shirley’s Kitchen – Food Sales

HB25-022 – Taste of Pinoy – Food Sales

Non-Resident Business Licences:

NR25-009 – Tree Days Grace – Tree Stump and Branch Removal

CARRIED

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**#154/25 Vouchers:**

Stefankiw – that we approve the following vouchers for payment as reviewed by the General Government Committee:

**General Vouchers:**

#14884 to #14916	\$ 111,994.76
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**EFT:**

Frito Lay Canada(2)	\$ 597.99
MEPP(2)	\$ 12,452.98
Minister of Finance	\$ 7,585.51
Ministry of Finance(2)	\$ 1,411.85
Receiver General	\$ 13,389.91

**Payroll Vouchers:**

AUTO DEPOSIT (PP 5)	\$ 33,017.49
AUTO DEPOSIT(Holiday pay)	\$ 854.64

CARRIED

**#155/25 Sylvite 4-6 Membership:**

Neal – that we approve applying for membership with Sylvite 4-6 at a cost of \$100.

CARRIED

**#156/25 2025 UMAAS Convention:**

Stefankiw – that we authorize CAO Chorneyko and Deputy CAO Woynarski to attend the 2025 UMAAS Convention in Saskatoon, at a cost of \$200 plus GST for registration, \$100 plus GST for the networking activities, and expenses.

CARRIED

**#157/25 CAO Chorneyko’s Report:**

Neal – that we receive CAO Chorneyko’s Report as presented.

CARRIED

**#158/25 Transfer Utility Account Receivable to Tax Accounts:**

Jordan – that we transfer the unpaid utility accounts receivable to the landlord’s tax account as per the document attached hereto.

CARRIED

**#159/25 Credit Utility Account:**

Stefankiw – that we credit the utility account, in the amount of \$20, of Customer #1830 to account for a request to remove the garbage bin from the property.

CARRIED

**#160/25 Deputy CAO Woynarski Report:**

Melnychuk – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

**#161/25 – Bylaw #5/25 – Fixed Farmland Assessment Agreement Bylaw:**

Neal – that Bylaw #5/25, a Fixed Farmland Assessment Agreement Bylaw, be introduced and read for the first time.

CARRIED

**MINUTES OF COUNCIL MEETING OF MARCH 18, 2025**

***#162/25 – Bylaw #5/25 – Fixed Farmland Assessment Agreement Bylaw:***

Jordan – that Bylaw #5/25 be read for the second time.

CARRIED

***#163/25 – Bylaw #5/25 – Fixed Farmland Assessment Agreement Bylaw:***

Melnychuk – that we proceed with third reading of Bylaw #5/25.

CARRIED UNANIMOUSLY

***#164/25 – Bylaw #5/25 – Fixed Farmland Assessment Agreement Bylaw:***

Karakochuk – that Bylaw #5/25 be read for the third time, adopted, and attached hereto.

CARRIED

***#165/25 Complaints/Comments Report:***

Neal – that we receive the Complaints/Comments Report as presented.

CARRIED

***#166/25 Town Superintendent Melsted's Report:***

Karakochuk – that we receive Town Superintendent Melsted's Report as presented.

CARRIED

***#167/25 Hire Seasonal Workers:***

Neal – that we approve hiring Seasonal Workers, at a rate of pay listed in the Seasonal Worker Wage Grid, and as per the document attached hereto.

CARRIED

***#168/25 Director of Leisure Services Report:***

Melnychuk – that we receive Director of Leisure Services Stefanson's Report as presented.

CARRIED

***#169/25 RCMP Priorities:***

Neal – that we reply to Corporal Applegate's request to set the Town's policing priorities for 2025, by keeping the priorities the same as in 2024, namely:

- a) Traffic Enforcement – tickets, impaired drivers, suspended drivers.
- b) Prolific Offenders – Curfew checks, ensuring people are following release orders.
- c) Police/Community Relations – attending to municipal offices, visibility, schools.
- d) Training for Members.

CARRIED

***#170/25 Correspondence:***

Jordan – that we receive and file the correspondence as per the list attached hereto.

CARRIED

***#171/25 Public Works Committee Report:***

Melnychuk – that we receive the Public Works Committee Report and Councillor Neal's Report as presented by Councillor Neal.

CARRIED

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***#172/25 Councillor Karakochuk’s Report:***

Neal - that we receive Councillor Karakochuk’s Report as presented.

CARRIED

***#173/25 Councillor Stefankiw’s Report:***

Jordan – that we receive Councillor Stefankiw’s Report as presented.

CARRIED

***#174/25 Move Meeting “In Camera”:***

Neal – that we halt the meeting and move “in camera” to discuss the Cooperative Place incident.

CARRIED

***The meeting is halted at 8:14 PM.***

***Mayor Hoytfox calls the meeting back to order at 8:36 PM.***

***#175/25 Adjourn:***

Melnychuk – that we adjourn the meeting. (8:37 p.m.)

CARRIED

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Mayor

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Chief Administrative Officer