

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WYNYARD HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JUNE 03, 2025

Present:

Council:

Mayor Sigourney Hoytfox
Councillor Jerome Karakochuk
Councillor Mark Neal
Councillor Jennifer Melnychuk
Councillor Tracy Jordan
Councillor Paula Stefankiw
Councillor Andrew Matheson

Staff:

Town Superintendent Derek Melsted
Deputy CAO Pierrette Woynarski
Director of Leisure Services Dana Stefanson

Regrets:

CAO Jason Chorneyko

Others:

Zoom Attendees, Richard Johannesson

Call to Order:

Mayor Hoytfox called the meeting to order at 7:00 PM.

#303/25 Minutes:

Neal – that we adopt the minutes of the previous regular meeting of May 20, 2025, as circulated by e-mail.

CARRIED

#304/25 Building Permit Application:

Jordan – that we approve the following Building Permit application:

#4/25 – Garry Finnson – Construct Deck - \$240.00

CARRIED

#305/25 Lottery License application:

Matheson – that we approve the following Lottery License applications:

#9/25 – WCHS Drama Club – Raffle – Laurie Froehlich - \$5

#10/25 – Wynyard Swimming Pool – Raffle \$5

#11/25 – Wynyard CARRES – Raffle – Tera Hunter - \$5

CARRIED

Councillor Matheson declares a conflict of interest, due to a personal relationship, and leaves Council Chambers at 7:02 PM.

#306/25 Business Licence Applications:

Melnychuk – that we approve the following Business Licence applications:

HB25-024 From A to J

HB25-025 Veda’s Jewels

NR25-011 Devons Tree Cutting

CARRIED

Councillor Matheson returns to Council Chambers at 7:03 PM.

#307/25 Vouchers:

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Matheson – that we approve the following vouchers for payment as reviewed by the General Government Committee:

General Vouchers:

#15074 to #15124	\$ 113,621.95
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EFT:

Brandt Tractor	\$ 7,503.91
CWB National Leasing	\$ 3,768.45
Frito Lay Canada	\$ 524.87
MEPP(x2)	\$ 7,331.40
Receiver General	\$ 17,235.66
Scotiabank Visa	\$ 1,268.34

Payroll Vouchers:

AUTO DEPOSIT (PP10)	\$ 41,836.47
AUTO DEPOSIT (Rutko PP10)	\$ 1,475.05

CARRIED

Delegation: Richard Johannesson – has stated that he will return for the June 17, 2025 regular council meeting.

308/25 Motion to instruct Administration to draft a bylaw:

Melnychuk - that we instruct Administration to draft a bylaw to set the minimum tax, mill rate factors, and the base tax for the 2025 tax levy.

CARRIED

#309 /25 CAO Chorneyko's Report:

Melnychuk – that we receive CAO Chorneyko's Report as submitted.

CARRIED

#310/25 Summary Financial Statements:

Neal – that we receive the summary financial statements to May 31, 2025, as attached hereto.

CARRIED

#311/25 Budget Approval

Jordan – that we approve the 2025 Operating and Maintenance Budget as presented with amendments and attached hereto.

CARRIED

#312/25 Uniform Mill Rate:

Neal – that we set the 2025 Uniform Mill Rate at 13.20 mills.

CARRIED

#313/25 Bylaw #10/25 – Tax Tool Bylaw:

Neal– that Bylaw #10/25, a bylaw to establish a minimum tax for residential and commercial classes of property; to establish a base tax for residential, commercial,

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and agricultural classes of property; and to set mill rate factors for local property classes, be introduced and read for the first time.

CARRIED

#314/25 Bylaw #10/25 – Tax Tool Bylaw:

Stefankiw– that Bylaw #10/25 be read for the second time.

CARRIED

#315/25 Bylaw #10/25 – Tax Tool Bylaw:

Melnychuk– that we proceed with third reading of Bylaw #10/25

CARRIED UNANIMOUSLY

#316/25 Bylaw #10/25 – Tax Tool Bylaw:

Matheson – that Bylaw #10/25 be read for the third time, adopted, and attached hereto.

CARRIED

#317/25 Bylaw #9/25 – Pest Control Bylaw:

Neal– that Bylaw #9/25, a bylaw to control Nuisance Wildlife by appointing a Pest Control Officer and to capture, hunt and release and/or dispose of animals pursuant to this Bylaw, be introduced and read for the first time AND that we table this Bylaw until further information is gathered and community feedback has been gathered.

CARRIED

318/25 Violence Policy and Prevention Plan No. GG2024-001:

Neal - that we approve of the Violence Policy and Prevention Plan No. GG2024-001 as presented and with recommended changes.

CARRIED

319/25 Harassment Prevention Policy No. GG2025-002:

Matheson - that we approve of the Harassment Prevention Policy No. GG2025-002: as presented and with amendments.

CARRIED

#320/25 Deputy CAO Woynarski Report:

Neal – that we receive Deputy CAO Woynarski Report as presented.

CARRIED

Councillor Neal declares a conflict of interest, due to a personal relationship, and leaves Council Chambers at 8:05 PM.

#321/25 Complaints/Comments Report:

Stefankiw – that we receive the Complaints/Comments Report as presented.

CARRIED

#322/25 Animal Control Officer's Report:

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Melnychuk – that we receive the Animal Control Officer’s Report as submitted by Andy Labdon.

CARRIED

Councillor Neal returns to Council Chambers at 8:12 PM.

#323/25 RCMP Report:

Matheson – that we receive the May 2025 RCMP Report as submitted by Corporal Applegate

CARRIED

#324/25 Temporary Road Closure:

Stefankiw – that Ave B East by coulee be temporarily closed on June 2, 2025, to repair culvert washout.

CARRIED

#325/25 Purchase Cold Mix:

Karakochuk – that we authorize Town Superintendent Melsted to purchase 280 Bags (5 Pallets) of Cold mix and 5 pails of SS1oil from Western Asphalt, at a cost of \$5,337.10 delivery included.

CARRIED

#326/25 Purchase Gravel:

Neal – that we authorize the purchase of 275 yards of gravel, to be delivered and applied, at a cost of \$6,875.00 and as per budget.

CARRIED

#327/25 Purchase Calcium Chloride:

Karakochuk – that we authorize the purchase of 168 bags of Calcium Chloride at a cost of \$3,383.52.

CARRIED

#328/25 Purchase Diesel Exhaust Fluid:

Karakochuk – that we authorize the purchase of Diesel Exhaust Fluid at a cost of \$805.59.

CARRIED

329/25 Town Superintendent Melsted’s Report:

Neal – that we receive Town Superintendent Melsted’s Report as presented.

CARRIED

#330/25 Director of Leisure Services Report:

Neal – that we receive Director of Leisure Services Stefanson’s Report as presented.

CARRIED

Mayor Hoytfox declares a conflict of interest, due to a personal relationship, and leaves Council Chambers at 8:45 PM.

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Deputy Mayor Matheson assumes the chair.

#331/25 Request from Wynyardigans Board of Directors:

Neal – that we refer the request for the installation of speed bumps to the Public Works Committee.

CARRIED

Mayor Hoytfox returns to Council Chambers at 8:47 PM and resumes the chair.

#332/25 Pinchin Report:

Neal – that we refer the asbestos reports from Pinchin to the Public Works Committee for recommendations.

CARRIED

#333/25 Golf Club Request:

Neal – that we approve the Golf Clubs plan to erect a structure near the Hole #6 tee-off box.

CARRIED

#334/25 Correspondence:

Stefankiw – that we receive and file the correspondence as per the list attached hereto.

CARRIED

#335/25 Councillor Matheson Report:

Stefankiw– that we receive Councillor Matheson’s Report as presented.

CARRIED

#336/25 Councillor Neal Report:

Jordan – that we receive Councillor Neal’s Report as presented.

CARRIED

#337/25 Adjourn:

Melnychuk– that we adjourn the meeting. (8:54 p.m.)

CARRIED

Mayor

Chief Administrative Officer